



Myherbpharm.com

[info@myherbpharm.com](mailto:info@myherbpharm.com)

(619) 501-7603

420 Walnut Avenue San Diego, CA 92103

Congratulations on becoming a certified My Herb Pharm (MHP) Partner! We look forward to helping you grow your herbal practice with our formula writing software and compounding services. Here you will find information on:

- Services & Products
- Ordering
- Payments
- Shipping/ Pick Up
- Refunds/ Returns
- Commissions

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### **DECOCTION/ VACUUM PACKING SERVICE \$2per 8oz bag, \$1 per 4oz bag \*no shipping, pickup only**

Increase patient compliance by offering pre decocted and vacuum packed raw formulas! Our decoction machine is capable of cooking your CUSTOM formulas and packaging them into single use liquid packets. Raw herbs are cooked in sanitized stainless steel pressure cookers at high temperatures that synergistically activate the healing properties of herbs into a medicinal tea. The formula is then vacuum packed air tight and be preserved for an extended period of time without chemicals or preservatives. Ready to drink, this method of administering an herbal prescription is convenient, time saving, effective, and safe.

#### **Administration**

Boil contents of packet in hot or warm water for 3- 5 minutes. Serve in cup and drink like tea. No reconstituting necessary.

#### **Ordering**

Minimum order (3) packets of raw herbs. Traditionally one packet of raw herbs produces 8 oz of decocted liquid. Due to the potency of high pressure cooking, we recommend that one 8 oz packet = 4 doses for 2 days . You can order smaller 4oz packs for your patients if you are recommending taking the the herbs 2x/day.

#### **Pricing**

**\$2 per 8 oz packets**

**\$1 per 4 oz packets**

#### **Turnaround**

Same day on orders placed before 12pm, after 12pm ready next day

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**Encapsulation of Granular Formulas**      **\$5 per 100 capsules**

Must order in increments of 45 g (plus or minus 3g). Gelatin capsules are used.

**Turnaround**

Same day on orders placed before 12pm, after 12pm ready next day

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**GRINDING**      **\$5 per 100g of Raw Herbs**

When placing an order please indicate in the pharmacy instructions if you wish to have raw herbs grinded. Additional charge will be added at pick up.

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**SMALL TEA BAGS 3-6g**      **\$.25 ea**

Typically this is used for single use herbs such as Fan Xie Ye, Ju hua etc.

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**LARGE TEA BAGS max 30g per bag**      **\$.50 ea**

Ready to decoct gauze packs are ideal for patients as they make cleaning up and disposing of herbs extremely easy.

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**ONLINE ORDERING**

Myherbpharm.com

**Customer Service**

Email: [info@myherbpharm.com](mailto:info@myherbpharm.com)

Phone: (619) 501-7603

In Person: 420 Walnut Avenue San Diego, CA 92103

**Express Orders**      **\$5**      **30 minute turnaround time**

Excludes Decoction, encapsulating and tablet making. For special rush orders, please call (619) 501-7603 or email us at [info@myherbpharm.com](mailto:info@myherbpharm.com)

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**PAYMENTS**

**\*\*DISCLAIMER: Our Herbal Formulas are custom made to your prescription. Please encourage patients to pick up their formulas to secure payment in a timely manner.**

**In Store Pick Up Orders**

We accept credit cards and cash to pay for orders upon pick up at our local pharmacy on 420 Walnut Avenue, SD CA 92103. Hours are: Monday- Friday 9am-6pm

### Shipping Orders

Must be paid in advance prior to being fulfilled and shipped. Payment can be collected or charged to the practitioner. Patients can call (619) 501- 7626 and provide us their credit card information.

### Payment by Phone

Payments can be made easily by phone by calling (619) 501- 7626. Option to save credit cards securely on file is available for added convenience.

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### SHIPPING

Local 1-2 day shipping for shipments 1lb and under	\$3
Outside San Diego area 2-4 day shipping for shipments 1lb and under	\$6

For expedited shipping please contact us at (619) 501-7603

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### REFUNDS

At My Herb Pharm we take great measures to ensure the high quality of all our herbal products. Since our herbal prescriptions are all custom made, ***we do not issue refunds or resell returned items.***

### RETURNS

#### DAMAGED PACKAGES or WRONG ORDER

If you receive a package that has been damaged or the incorrect order, please save the original box and all its contents contact us immediately at (619) 501-7603. We will accept your return order at no additional cost and make every effort to remedy the situation asap.